REPORT COUNCIL

REPORT OF: **Chief Executive**

REPORT NO: **LDS203**

DATE: **2 March 2017**

TITLE:	Membership of the Council's Committees and Policy Development Groups	
KEY DECISION OR POLICY FRAMEWORK PROPOSAL:	Function of Council	
EXECUTIVE MEMBER: NAME AND DESIGNATION:	Councillor Mrs. Frances Cartwright Executive Member, Governance	
CONTACT OFFICER:	Jo Toomey – Principal Democracy Officer Tel: 01476 40 60 80 (6152) E-mail: j.toomey@southkesteven.gov.uk	
INITIAL IMPACT ANALYSIS: **Equality and Diversity**	Carried out and Referred to in paragraph (7) below N/A	Full impact assessment Required:
FREEDOM OF INFORMATION ACT:	This report is publicly available via the Your Council and Democracy link on the Council's website: www.southkesteven.gov.uk	
BACKGROUND PAPERS	Local Government and Housing Act 1989 http://www.legislation.gov.uk/ukpga/1989/42/part/I/crossheading/political-balance-on-committees-etc Local Government (Committees and Political Groups) Regulations 1990 http://www.legislation.gov.uk/uksi/1990/1553/contents/made	

1. RECOMMENDATIONS

1.1 That the Council makes appointments to fill the following vacancies on the Council's committees

- **One Conservative vacancy on Development Control Committee**
- **One Conservative vacancy on the Communities Policy Development Group**

2. PURPOSE OF THE REPORT

2.1 To fill vacancies on committees of the Council and policy development groups (PDGs) following the resignation of members from those Committees/PDGs.

3. DETAILS OF REPORT

3.1 At its Annual meeting on 21 April 2016, Council appointed members to its committees, policy development groups and in accordance with political balance requirements within Section 15 of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990.

3.2 Since that meeting, resignations have been proffered, leading to the following vacancies:

- An ongoing vacancy on the Development Control Committee following the resignation of Councillor Robins from the Committee
- A new vacancy on Communities PDG following Councillor Westropp's resignation from the group

3.3 To ensure that political balance is maintained and the Council's Committees are running with a full complement of members, Council is asked to fill the vacancies created by the resignations of Councillors Robins and Westropp.

4. OTHER OPTIONS CONSIDERED

4.1 The Council must either comply with the provisions of the Local Government and Housing Act 1989 and apply the principles of political balance or agree to make alternative arrangements.

5. RESOURCE IMPLICATIONS

5.1 This report has no resource implications. Finance for special responsibility allowances is incorporated within existing budgets.

6. RISK AND MITIGATION

6.1 No significant risks were identified in the preparation of this report.

7. ISSUES ARISING FROM IMPACT ANALYSIS

7.1 An equality analysis is not applicable.

8. CRIME AND DISORDER IMPLICATIONS

8.1 No crime and disorder implications arise as a result of this report.

9. COMMENTS OF FINANCIAL SERVICES

9.1 There are no financial comments arising from this report.

10. COMMENTS OF LEGAL AND DEMOCRATIC SERVICES

10.1 In making appointments to its committees and subcommittees the Council is required to comply with the Local Government and Housing Act 1989 (LGHA) and the Local Government (Committees and Political Groups) Regulations 1990 (The 1990 Regulations). These set out requirements relating to political balance and the application of this principle to prescribed categories of meeting and makes provision for alternative arrangements.

10.2 The 1990 Regulations make provision, where a political group has failed to express its wishes as to an appointment to fill a vacancy, the authority may make such appointment as they think fit.

11. COMMENTS OF OTHER RELEVANT SERVICES

11.1 Not applicable

12. APPENDICES:

12.1 None